

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting - 8:45 p.m. – July 24, 2017**  
**West Orange High School**  
**51 Conforti Avenue**

**Minutes**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**Present:** President Mordecai, Mr. Schwarzbaum, Mrs. Lab, Mr. Charles, Mr. Robertson

**II. NOTICE OF MEETING:** Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on June 28, 2017.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF June 26, 2017 (Att. #1)**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Robertson

**VOTE:** 4-0-1 (VV)

**ABSTAIN:** Mr. Schwarzbaum

**IV. SUPERINTENDENT/ BOARD REPORTS**

- A. Edison Middle School Exits Focus School Status
- B. Demographic Study Presentation (Postponed until August Board Meeting)
- C. Additional State Aid
- D. Preschool Update
- E. Outstanding Meal Account Balance
- F. Survey for Special Education Audit
- G. Grading Profile for Grades 9-12 (Postponed until August Board Meeting)

**V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**VI. BOARD POLICY**

- A. Special Education Policy 6171.4

**VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

- A. PERSONNEL

## 1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Jill Deardorff	Kelly	Special Education	Resignation	6/30/17
Katie Gasparri	Hazel	Special Education	Resignation	6/30/17
Cynthia Ni	Edison	Chinese	Resignation	7/6/17
Martine Pope	Roosevelt	Special Education / Science	Resignation	6/30/17

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Fiona Beatty	Redwood	Administrative Assistant	Resignation	8/16/17
Avis Gibbons-Williams	WOHS	Paraprofessional	Resignation	8/31/17
Sterne Godard	Transportation	Part-time Driver	Resignation	6/21/17
Michael Jones	St. Cloud	Paraprofessional	Resignation	6/30/17
Gail Lauterbach	Kelly	Paraprofessional	Retirement 11 years	7/1/17
Marlene Milford	Transportation	Part-time Driver	Resignation	6/21/17

## 2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Margaret Fahey	WOHS	Summer Counselor Work	6/23/17
Matthew Schmidt	Kelly/Roosevelt	Music	6/30/17

## 3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s).

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Mary Carr	Edison	Mathematics Extended Assignment Substitute	Jannah	N/A	N/A	\$200 per diem	9/1/17 - 10/14/17
Olivia Cruz	.6 Kelly / .4 Washington	Speech Language Specialist	Morley	MA	4	\$59,637	9/1/17 - 6/30/18
Laura Farrington	Hazel	Special Education	Gasparri	BA	3	\$55,441	9/1/17 - 6/30/18
Carlo Felici	.8 Liberty / .2 WOHS	Italian	New	BA	3	\$55,441	9/1/17 - 6/30/18

Jason-Lamont Jackson	WOHS	Business Education Leave Replacement	Salvatore	MA	3	\$59,202 prorated	9/1/17 - 1/31/18
Claudia Moncayo	.5 St. Cloud / .5 Edison	Spanish	New	MA	5	\$60,222	9/1/17 - 6/30/18
Joelle DeNotaris	District	School Social Worker	Cadena	MA	3	\$59,202	9/1/17 - 6/30/18
Julie Peters	Washington	Grade 2 Long Term Substitute	Leokumovich	BA	3	\$277 per diem	9/1/17 - 12/5/17
Joyce Soto	District	Library Media Specialist	Franowicz Reassignment	BA+15	3	\$56,060	9/1/17 - 6/30/18
Meryl Tillis	Kelly	School Social Worker	DeVita	MA+45	13	\$84,176	9/1/17 - 6/30/18
Erin Smith	Liberty	Sepcial Education ELA	Albano	BA	3	\$55,441	9/1/17- 6/30/18

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Andrea Alfonso	Kelly	Paraprofessional	New	BA	4	\$30,617	9/1/17 - 6/30/18
Zenaida Diazde Aza	Transportation	Bus Driver Part-time	Sessoms	N/A	N/A	\$22.20	9/1/17 - 6/20/18
Emmanuel Cius	Transportation	Bus Driver Part-time	Milford	N/A	N/A	\$22.20	9/1/17 - 6/20/18
Christine Dezao	Liberty	Lunch Aide	Brown	N/A	N/A	\$18.14 per hour	9/1/17 - 6/20/18
Colleen Flynn	WOHS	Paraprofessional	Ahaneku	MA	10	\$35,402	9/1/17 - 6/30/18
Noemi Gargiulo	Liberty	Paraprofessional	Jones	BA	4	\$30,617	9/1/17 - 6/30/18
Susan Jaeger	Gregory	Lunch Aide	Lawson	N/A	N/A	\$18.14 per hour	9/1/17 - 6/20/18
Stefanu Jin	Gregory	Lunch Aide	Veith	N/A	N/A	\$18.14 per hour	9/1/17 - 6/20/18
John Kelly	Roosevelt	Lunch Aide	Geoghan	N/A	N/A	\$18.14 per hour	9/1/17 - 6/20/18
Amparo Olaya	Transportation	Bus Monitor Part-time	Fidele	N/A	N/A	\$20.22 per hour	9/1/17 - 6/20/18
Madelaine Perez	Transportation	Bus Monitor Part-time	K. Files	N/A	N/A	\$20.22 per hour	9/1/17 - 6/20/18
Amy Schwarz	Washington	Paraprofessional	New	MA	12	\$37,800	9/1/17 - 6/30/18
Jacqueline St. Pierre-Rene	Transportation	Bus Driver Part-time	D. Files	N/A	N/A	\$22.20	9/1/17 - 6/20/18

- c. Superintendent recommends approval to the Board of Education for adjustments for the following Board approved salaries for certificated staff:( Att #2)



- d. Superintendent recommends approval to the Board of Education for adjustments for the following Board approved salaries for non-certificated staff:

Name	Location	Guide	Step	Base	Stipend	Longevity	Longevity Date	Salary	Effective Dates
Patricia DeVries	Central Office	Column IV	V	\$58,694	\$1,212	N/A	N/A	\$59,906	2016-2017
Lonnie Williams	WOHS	Security Coordinator	N/A	\$66,885	N/A	\$3,000		\$69,885	2017-2018

- e. Superintendent recommends approval to the Board of Education for adjustments for the following Board approved training level changes for certificated staff:

Name	School	Position	From			To			Effective Dates
			Guide	Step	Salary	Guide	Step	Salary	
Shannon Core	WOHS	Special Education	MA+15	13	\$85,190	MA+30	13	\$89,948	9/1/15
Leonard Ford	Redwood	Grade 3	BA	4	\$54,887	BA+30	4	\$57,696	9/1/16

- f. Superintendent recommends approval to the Board of Education for the following non-certificated staff amended position(s) and/or salary(ies):

Name	Location	Position	Change	Guide	Step	Salary	Effective Dates
Yvrose Fidele	Transportation	Part-time Monitor	Part-time Bus Driver	N/A	N/A	\$22.20 per hour	8/1/17

- g. Superintendent recommends approval to the Board of Education for the following additional summer assignment(s):

1)

Name	Location	Position	Rate of Pay	Effective Dates
Sheila Armfield OOD	Central Office	Grades 2-8 New Student ESSA/BSIP Summer Testing	\$45 per hour not to exceed 8 hours per day	8/14/17 - 8/17/17
Dawn Brennan	Gregory	Clerical Aide Summer Assignment	\$130.97 per diem not to exceed 2 days	7/1/17 - 8/24/17
Aldo Casale	WOHS	Summer Counselor Work	\$400 per diem not to exceed 13 days amended	6/27/17 – 6/28/17 7/5/17 – 7/28/17 8/7/17 – 8/31/17
Anita Dellal OOD	Central Office	Grades 2-8 New Student ESSA/BSIP Summer Testing	\$45 per hour not to exceed 8 hours per day	8/11/17 - 8/17/17
Olivia Del Spina	WOHS	Summer Counselor Work	\$400 per diem not to exceed 10 days amended	6/27/17 – 6/28/17 7/5/17 – 7/28/17 8/7/17 – 8/31/17
Mary Kehoe	WOHS	Summer Counselor Work	\$400 per diem not to exceed 17 days amended	6/27/17 – 6/28/17 7/5/17 – 7/28/17 8/7/17 – 8/31/17
Carla Magnotta	Gregory	Administrative Assistant Summer Assignment	\$285.90 per diem not to exceed 3 days amended	7/1/17 - 8/24/17

Gadi Ulysse	Special Services	School Psychologist Mediation/Litigation	\$65 per hour not to exceed 15 hours	7/1/17 - 8/15/17
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- 2) Amended Summer Program Bus Drivers/Monitors (Att #3)
  - 3) Bus Drivers/Monitors Dry Runs for 2017-2018 Bus Routes (Att #4)
- h. Superintendent recommends approval to the Board of Education for additional assignment(s): (Att #5)
- i. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2017-2018:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Janet Adekola	Substitute					X	
Ayesha Aly Ahmed	Substitute	X	X				
Karen Armstead	Substitute	X	X				
Elizabeth Butler	Substitute		X				
Joseph Davila	Substitute	X	X				
Shannon Guion-Davis	Substitute	X	X				
Cindy Klein	Substitute		X				
Alyssa Kuglin	Substitute	X	X				
Stephen Quirk	N/A						X
Farbod Rajaei	Substitute					X	
Melissa Reardon	Substitute	X	X				
Julian Rodriguez	CEAS	X					
William Talbot	Substitute	X	X				

- j. Superintendent recommends approval to the Board of Education of the following staff members for the 2017-2018 school year:
- 1) Elementary Co-curricular Assignments (Att. #15)
  - 2) Middle School Co-curricular Assignments (Att. #16)
  - 3) Middle School Coaching Assignments (Att. #17)
  - 4) Middle School Team Leaders (Att. #18)
  - 5) West Orange High School Co-Curricular Assignments (Att. #19)
  - 6) West Orange High School Coaching Assignments (Att. #20)

### 3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Brian Reddington	WOHS / Greeter	6/19/17-7/14/17	N/A	N/A	7/17/17

4. Recommend approval of the Superintendent's completed merit goals 2,3 and 5 for 2016-2017 as per the criteria approved by the Board of Education and Executive County Superintendent on October 19, 2016. The completed goals were reviewed and approved by Joseph Zarra, Executive County Superintendent.

**Personnel - Item 4**

**Motion to table.**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Schwarzbaum

**VOTE:** 5-0 (RC)

**Personnel - Items 1 through 3**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Schwarzbaum

**VOTE:** 5-0 (RC)

**B. CURRICULUM AND INSTRUCTION**

1. Superintendent recommends annual approval for field trip destinations for the 2017-2018 school year. (Att. #6)
2. Superintendent recommends approval for the following overnight field trip for the 2017-2018 school year:

School	Grades	Course / Group	Destination	City	State
WOHS	9-12	Marching Band	Camp Lake Owego	Greeley	PA

3. Superintendent recommends approval of Applications for School Business requests. (Att. #7)
4. Superintendent recommends approval of Affiliation Agreement between West Orange School District and Caldwell University for student teaching and field experience placement.
5. Superintendent recommends approval of Confucius Grant in the amount of \$35,018.50 .
6. Superintendent recommends approval of Bilingual Data Submission Waiver.
7. Superintendent recommends approval of the following curriculum writing for 2017-2018:

Writer's Name	Title of Project	Hours	Stipened
Jane Chung	STEM Grade 7	15	\$585.00
Catherine Gardner	STEM Grade 7	15	\$585.00

8. Recommend approval of Joann Presbrey to conduct free Code.Org training for the West Orange Public School District via the Educational Technology Staff Training Center (ETTC) on August 1, 2017.



**Curriculum and Instruction - Items 1 through 8****MOTION:** Mrs. Lab**SECOND:** Mr. Robertson**VOTE:** 5-0 (RC)**C. FINANCE****a.) Special Services**

1. Recommend approval for out of district placements for the 2017-2018 school year as per the attached (Att. #8)

**b.) Business Office**

1. Recommend approval of the 7/24/17 Bills List: (Att. #9)

Payroll/Benefits	\$24,873,161.51
Transportation	\$ 99,419.12
Tuition (Spec. Ed./Charter)	\$ 56,903.00
Instruction	\$ 257,893.50
Facilities	\$ 272,743.62
Debt Service	\$ 363,850.00
Grants	\$ 128,993.25
Food Service	\$ 20,017.81
ESIP	\$ 257,839.66
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 445,669.21
	<u>\$26,776,490.68</u>

2. Recommend transfers within the 2016-2017 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #10)

3. Secretary's Report - Acceptance and Certification - May 2017

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of May 2017, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #11)

4. Report of the Treasurer of School Monies - May 2017

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of May 2017, which report is in agreement with the Secretary's Report. (Att. #12)

5. Recommend approval of contract with Buzz1441, Inc., West Orange, NJ, in the amount of \$1,500 per month, for the period 7/25/17- 6/30/18 to provide enhanced communication services for the West Orange Public Schools.

6. Recommend approval of State Contract Vendors for the 2017-2018 school year. (Att. #13)
7. Recommend approval of Settlement Agreement between the parents of Student #2907048 and the West Orange Board of Education as stipulated in closed session.
8. Recommend approval of settlement agreement of Worker's Compensation claim in the case of former employee N.T. in an amount up to \$10,000, under Section 20.
9. Recommend approval to void the following stale-dated checks from the WOHS Student Activities Account:

Check Number	Check Amount
3072	\$50.00
3384	\$2,465.00
3403	\$12.00
3406	\$12.00
3413	\$12.00
3422	\$12.00
3423	\$12.00
3425	\$12.00
3426	\$12.00
3446	\$12.00
3454	\$216.00
3465	\$77.00

10. Recommend approval of Proposal for Regulatory Compliance, Environmental and Consulting Services with respect to Standish Avenue Bus Garage, with Partner Engineering and Science, Inc., Eatontown, NJ to install monitoring wells and prepare a monitoring well survey in the amount of \$16,000 and to perform consulting services, vapor intrusion investigation and reporting in the amount of \$37,550.
11. Recommend approval of five (5) year Lease Agreement with The Life Christian Church, 747 Northfield Avenue, West Orange, effective 8/1/17 - 6/30/22, in the monthly rental amount of \$21,558.67, for the establishment of a preschool facility.



12. Recommend approval of awarding of the following bid: (Att. #14)

Bid #	Description	Vendor	Award Description
18-04	Interior Door Replacement Project at Gregory and Hazel Schools	Jersey Architectural Door, Atlantic City, NJ	\$58,439 (\$27,564 Base Bid; \$12,208 Alternate; \$7,844 Alternate 2; \$10,823 Alternate 3),

13. Recommend approval of Lerch, Vinci & Higgins, LLP to perform the annual audit for fiscal years ending 6/30/17 and 6/30/18 at an annual rate of \$72,000 as per the RFP dated March 1, 2016.
14. Recommend re-appointment of Joseph Antonucci as Treasurer of School Monies for the 2017-2018 school year for an annual fee of \$10,400.
15. Approve \$500,000 from the 2017-18 additional state aid to be used for 2017-18 property tax relief.

**Finance - Business Office - Item 11**

**Motion to table.**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Robertson

**VOTE:** 5-0 (RC)

**Finance - Special Services - Item 1; Business Office Items 1 through 10 and Items 12 through 14**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Robertson

**VOTE:** 5-0 (RC)

**Finance - Business Office - Item 15**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Charles

**VOTE:** 3-2 (RC)

**NAYS:** Mr. Schwarzbaum, Mr. Robertson

**Motion to review in December to determine whether there are additional funds to return to the taxpayers.**

**MOTION:** Mr. Robertson

**SECOND:** Mr. Charles

**VOTE:** 5-0 (RC)

**D. REPORTS**

**1. Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on June 26, 2017, the Superintendent reported HIB Incident Number(s) 097, 098, 099 to the Board; and

Whereas, on June 29, 2017 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 097, 098, 099 the 2016-2017 school year for the reasons conveyed to the Board.”

**MOTION:** Mrs. Lab

**SECOND:** Mr. Robertson

**VOTE:** 4-0-1 (RC)

**ABSTAIN:** Mr. Schwarzbaum

**VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**IV. NEXT BOARD MEETING** to be held at 8:00 p.m. on August 21, 2017 at West Orange High School.

**X. PETITIONS AND HEARINGS OF CITIZENS**

**XI. ADJOURNMENT** at 10:15 p.m.

**MOTION:** Mrs. Lab

**SECOND:** Mr. Robertson

**VOTE:** 5-0 (VV)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Calavano", is written over a horizontal line.

**John Calavano, Board Secretary**